

**General Welfare Requirement: Suitable premises, environment and equipment**

Outdoor and indoor spaces, furniture and toys must be safe and suitable for their purpose.



## Health and Safety

# Risk Assessment

### Policy statement

We believe that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

The basis of this policy is risk assessment.

- Identification of risk: Where is it and what is it?
- Who is at risk: Staff, children, parents?
- Assessment as to the level of risk as high, medium, low. This is both the risk of the likelihood of it happening, as well as the possible impact if it did.
- Control measures to reduce/eliminate risk: What will you need to do, or ensure others will do, in order to reduce that risk?
- Termly monitoring and review: is it working, have new children/staff altered the risk?

### EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe		3.3 The learning environment 3.4 The wider context	

### Procedures

- Our risk assessment process covers adults and children. We have written risk assessments for certain activities such as using the recreation ground. These risk assessments include:
  - The location
  - The activity
  - Hazards
  - Who might be harmed and how – it is sometimes necessary to identify certain children/adults
  - Existing measures to control risk

- Risk rating – High – Medium – Low

We maintain lists of health and safety issues, which are checked daily before the session begins as well as those that are checked on a weekly, termly and annual basis.

We carry out checklist style Termly Risk assessments which cover the whole setting (not just one aspect or activity.) These reports are kept on file. Any hazards identified are recorded and taken to the committee or dealt with by the manager.

**Legal framework**

- Management of Health and Safety at Work Regulations 1992

**Further guidance**

- Five Steps to Risk Assessment (HSE 2006)  
[www.hse.gov.uk/pubns/indg163.pdf](http://www.hse.gov.uk/pubns/indg163.pdf)

This Policy was reviewed by	Manager - Vicky Cheeseman, Staff and Committee
Adopted by	Rotherfield Village Pre-School Committee
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**Other useful Pre-school Learning Alliance publications**

- Risk Management in Early Years Settings (2007)